

Electoral Process of the SIEPM Bureau

Voting will be held at the International Congress on **Wednesday, 26 July 2017, between 9:00 am and 7:00 pm (local time)**, and the results will be announced at the General Assembly. The rules below specify and render determinate the electoral process described in the Statutes.

- (1) The electoral process will be prepared by a Polling Committee of three SIEPM members who either serve or have served on the Bureau and are not among the candidates, to be designated by the Bureau before the elections take place. The members of the Polling Committee elect the head of the Polling Committee, who is also the Returning Officer.
- (2) All SIEPM members in good financial standing have the right to be elected to positions in the Bureau. According to the Statutes, however, the position of President is open only to those members who serve or have served previously on the Bureau.
- (3) All SIEPM members in good financial standing have the right to vote. Membership dues can be paid at the desk of the SIEPM Secretariat at the International Congress.
- (4) Proxies can be given only when using a form supplied by the SIEPM Secretariat. A proxy form is available on the SIEPM Website, or can be requested at the SIEPM Secretariat in Freiburg.
- (5) Proxies can be exercised only by members in good financial standing. No member may act as proxy for more than five members.
- (6) According to the Statutes, notifications of candidacy for the Presidency must be submitted in writing to the SIEPM Secretariat before the opening of the International Congress. The candidate must be a current or previous member of the Bureau. His or her term of office may be renewed once. The candidates for the Presidency must identify themselves to the SIEPM Secretariat no later than **Wednesday, 19 July 2017**. To be a valid candidate, one must have the support of 15 members of the SIEPM in good financial standing, who will sign a form in support of the candidate. The form with the signatures must be submitted to the SIEPM Secretariat at the Congress no later than **10:30 am, Tuesday, 25 July 2017**. These procedures are meant to ensure (a) that the Polling Committee will know the candidates before the beginning of the Congress, as the Statutes require, and (b) that signatures supporting candidates can be collected at the Congress itself.

(7) Candidates for the positions of Vice-President and Assessor should present themselves at the desk of the SIEPM Secretariat at the International Congress no later than **10:30 am, Tuesday, 25 July 2017**. To be valid, these candidacies need the support of 10 SIEPM members in good financial standing. These members must indicate their support by signing a form which is available at the desk of the SIEPM Secretariat at the International Congress or can be requested at the SIEPM Secretariat in Freiburg and should be submitted at the desk of the SIEPM Secretariat at the International Congress no later than **10:30 am, Tuesday, 25 July 2017**.

(8) The voting will take place on **Wednesday, 26 July 2017**, between 9:00 am and 7:00 pm in a polling booth at the International Congress.

(9) Ballot sheets will be distributed at the polling booth. To receive a ballot sheet, a voter must identify himself or herself to the Polling Committee, having his or her ID available for inspection. Reception of the ballot sheet must be confirmed by signing the voter list.

(10) Each ballot sheet will contain the names of all candidates, listed according to position and arranged alphabetically.

(11) The number of votes will be equal and fixed to the number of open positions. As of now, there is one vote for the President, three votes for the Vice-Presidents, and three votes for the Assessors. The number of open positions might increase. It will be fixed and announced in the **afternoon of Tuesday, 25 July 2017**.

(12) No more than one vote can be cast for a candidate. It is not necessary to cast a vote for every office.

(13) Ballot sheets with more votes than open positions will be disallowed.

(14) The ballot sheets will be collected in sealed boxes. These boxes will remain sealed until the votes will be counted.

(15) The votes will be counted by the Polling Committee.

(16) According to the Statutes, candidates will be chosen based on a majority of the votes cast. Not more than two members of one nation may be elected to the Bureau. If the votes are equal, the older of the two candidates will be elected.

(17) Once again, according to the Statutes those Candidate-Assessors who have received the highest number of votes after the elected Assessors will be designated Reserve-Assessors.

(18) The election results will remain secret until they are announced at the General Assembly by the Returning Officer.

(19) The result of the election for President will be announced first. The results of the election for the Vice-Presidents will be next, followed by those of the elections for Assessors and Reserve-Assessors. In all cases the announcement will be given in alphabetical order and elected members will be asked whether indeed they will accept the position.

(20) The voting ballots and lists of voters will remain at the SIEPM Secretariat.

Approved by the Bureau at its 87th meeting in Cluj, September 30, 2016.